

APPLICANT IDENTIFICATION SUPPLEMENTAL FORM

Participating School District:

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| Entity Name: | County: |
| Address: | |
| Program Contact Information | |
| <i>Project Coordinator:</i> | <i>Contact Person & Title:</i> |
| Voice Phone & Extension #: | Voice Phone & Extension #: |
| Fax: | Fax: |
| E-mail: | E-mail: |

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There are three (3) Types of SREP Grant applications: A, B, and C. Please see the following instructions for completion:

A) Preliminary Approval for School District Regionalization Feasibility Study applications must include the following: (Check completed items below)

1. ☐ Creation of a K-12 regional district incorporating all members or sending districts that currently send students to the same 9-12 or 7-12 regional district (**or**);
2. ☐ Creation of a countywide district; or
3. ☐ Project Summary.
4. ☐ Participating School District and/or Governing Body Acknowledgement.
5. ☐ Executed resolution(s) (documentation) memorializing the school district's and/or governing body's commitment to completion of the proposed feasibility study and implementation plan development. One school district or governing body must be designated as the project applicant/lead. See resolution templates for applicant and participant(s).

B) School District Regionalization Feasibility Study applications must include the following: (Check completed items below)

1. ☐ Fully completed application (all sections).
2. ☐ Certification (documentation) by the Commissioner of the New Jersey Department of Education that the newly formed or enlarged regional district will not increase or exacerbate segregation among the districts seeking to regionalize or, as applicable, seeking to withdraw.
3. ☐ Proposed areas of feasibility study should include the following items, **at a minimum, in order as listed below:**
 - a. Facility utilization.
 - b. Cost sharing and methods of apportionment, including, but not limited to, equalized valuation, pupil enrollment, or a combination of the two, as well as whether such apportionment should take effect immediately or on a phase-in or transitional basis over a certain number of years.
 - c. The allocation of existing school debt and proceeds from the sale of unutilized or underutilized facilities.
 - d. Projected enrollment trends, including the impact on the demographic breakdown of the student population, including race, ethnicity, national origin, and projected changes in class size.

- e. Current and projected staffing needs and costs, including retirement and attrition trends for instructional, administrative, and support staff.
 - f. Analysis of the differences in the salaries and terms and conditions of employment in elementary, middle, and high school teachers', administrators', and support staffs' contracts among the various districts and the distribution of all compensation among covered employees, including the potential impact of expired contracts moving forward. This analysis shall be developed by the school districts and the majority representatives of all recognized bargaining units.
 - g. State aid and tax revenue projections.
 - h. Potential cost savings or increases from regionalization.
 - i. Student seat time and distance traveled, as well as potential increases or reductions in transportation costs.
 - j. K-12 curriculum coordination improvements.
 - k. Potential enrichment of educational programs for students.
 - l. Calculation and methods of apportionment for determining membership on the regional district board of education among the constituent districts.
4. ☐ A demonstration of the school districts or governing bodies' capacity to oversee the proposed feasibility study.
5. ☐ A plan to incorporate public and stakeholder participation and ideas in the regionalization study process, which shall include school board members, parents, teachers, administrators, non-instructional staff, union representatives, municipal officials, and interested citizens.
6. ☐ For applications that include participating and non-participating school districts, where the study involves non-participating school districts in a potential regional school district, the study must include the following: (1) findings and recommendations related only to the merger of participating districts into a regional district; and (2) findings and recommendations contingent upon the non-participating district agreeing to join in the regionalization effort.
7. ☐ Commitment to develop, execute, and submit a school district regionalization implementation plan that has the potential for improved efficiency and cost savings, advance an enhanced learning environment for participating districts, and coordinate curriculum across schools and grades throughout the proposed limited purpose or all-purpose regional school district.
8. ☐ Executed resolutions (documentation) that memorializes the school district's and/or governing body's commitment to completion of proposed feasibility study and implementation of regionalization plan development. One (1) school district or governing body must be designated as the feasibility study applicant/lead with a minimum of one (1) participant. See resolution templates for applicant and participant(s).

NOTE: Feasibility studies that do not support a K-12 Regionalization or Countywide School District Consolidation will be reviewed by the New Jersey Department of Education to ensure that the consolidation/regionalization plan does not have a negative effect on the basis of race, socioeconomic status or English Language Learner enrollment in either the new district proposal or in any district that is being withdrawn from.

C) Previously Conducted School District Regionalization Feasibility Study applications must include the following: (Check completed items below)

1. ☐ Complete application (all sections), including executed lead and participant(s) resolutions.
2. ☐ Feasibility study Request for Proposal (RFP), consultant bids, consultant bid award resolution, and consultant contract documentation.
3. ☐ Final Feasibility Study Report and Recommendations.
4. ☐ Participant resolution and school district regionalization plan.

Participating School District and/or Governing Body Acknowledgement

By signing this application form, each participating school district and/or governing body signatory attests to the express authority to sign on behalf of the school district or governing body he or she represents and to the accuracy of the information contained in the application.

Signature
(Print) Name and Title: _____
(Print) Lead Applicant/Project Coordinator: _____

Signature
(Print) Name and Title: _____
(Print) Participating Entity: _____

Signature
(Print) Name and Title: _____
(Print) Participating Entity: _____

Signature
(Print) Name and Title: _____
(Print) Participating Local Entity: _____

Signature
(Print) Name and Title: _____
(Print) Participating Local Entity: _____

A) Preliminary Approval and B) Newly Proposed Applications**PARTICIPANT'S RESOLUTION
SCHOOL REGIONALIZATION EFFICIENCY PROGRAM**

WHEREAS, the Department of Community Affairs (DCA) is dedicated to helping New Jersey school districts achieve educational excellence and district efficiencies; and

WHEREAS, the School Regionalization Efficiency Program (SREP) Grant supports public school districts and governing bodies across New Jersey who wish to study the feasibility of school district regionalization and consolidation; and

WHEREAS, school districts and governing bodies are invited to apply for funding to offset costs associated with conducting feasibility studies that support the creation of meaningful and implementable plans to form or expand regional school districts; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the School Regionalization Efficiency Program (SREP); and

WHEREAS, (names of participating school districts and/or governing bodies) have evaluated whether (Names of Districts being studied) may be able to attain improved educational quality and efficiencies through consolidation or regionalization; and

WHEREAS, a formal study must be undertaken to accomplish this objective with regional implementation plan development; and

WHEREAS, the (name of lead school district or governing body) has agreed to be the lead entity in conducting this study and will submit the application for financial support for this study to DLGS on behalf of all participating school districts and/or governing bodies.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the (name of participating school district or governing body), that the (name of participating school district or governing body) does hereby join with (name of applicant/lead) in applying for a SREP Grant to support undertaking (insert description of study).

CERTIFICATION

I, _____ signature _____, _____ print name _____, (clerk/secretary of the school district of governing body unit) of the (name of school district or governing body) in the County of _____, and the State of New Jersey do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the (name of school district or governing body) at its meeting of _____ month, day, year _____

A) Preliminary Approval and B) Newly Proposed Applications**APPLICANT'S RESOLUTION
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WHEREAS, school districts and governing bodies are invited to apply for funding to offset costs associated with conducting feasibility studies that support the creation of meaningful and implementable plans to form or expand regional school districts; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the School Regionalization Efficiency Program (SREP); and

WHEREAS, (names of participating school districts and/or governing bodies) have determined to evaluate whether (names of districts being studied) may be able to attain improved educational quality and efficiencies through consolidation or regionalization; and

WHEREAS, a formal study must be undertaken to accomplish this objective with regional implementation plan development; and

WHEREAS, the (name of lead school district or governing body) has agreed to be the lead entity in conducting this study and will submit the application for financial support for this study to DLGS on behalf of all participating school districts and/or governing bodies.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the (name of participating school district or governing body), that the (name of participating school district or governing body) does hereby join with (name of applicant/lead) in applying for a SREP Grant to support undertaking (insert description of study).

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C) Previously Conducted Feasibility Studies Applications**PARTICIPANT'S RESOLUTION
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WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the School Regionalization Efficiency Program (SREP); and

WHEREAS, (names of participating school districts and/or governing bodies) has evaluated whether (names of districts being studied) may be able to attain improved educational quality and efficiencies through consolidation or regionalization; and

WHEREAS, a formal study has been undertaken to accomplish this objective and a regionalization plan has been executed; and

WHEREAS, the (name of lead school district or governing body) has agreed to be the lead entity in submitting the application for financial support for this study to DLGS on behalf of all participating school districts and/or governing bodies.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the (name of participating school district or governing body), that the (name of participating school district or governing body) does hereby join with (name of applicant/lead) in applying for a SREP Grant to support the (insert description of study).

CERTIFICATION

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WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the School Regionalization Efficiency Program (SREP); and

WHEREAS, (Names of Participating School Districts and/or Governing Bodies) has evaluated whether (Names of Districts being studied) may be able to attain improved educational quality and efficiencies through consolidation or regionalization; and

WHEREAS, a formal study has been undertaken to accomplish this objective and a regionalization plan has been executed; and

WHEREAS, the (name of lead school district or governing body) has agreed to be the lead entity in submitting the application for financial support for this study to DLGS on behalf of all participating school districts and/or governing bodies.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the (name of participating school district or governing body), that the (name of participating school district or governing body) does hereby join with (name of applicant/lead) in applying for a SREP Grant to support the (insert description of study).

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